

FAMILY PENSION

1. **Family Pension:** **Authority- Rule 54, CCS (Pension), 1972**

The family members of deceased government servant shall be entitled to family pension where a government servant dies:-

- (a) After completion of one year continuous service; or
- (b) Before completion of one year of continuous service, provided the deceased government servant concerned immediately prior to his appointment to the service or post was examined by the appropriate medical authority and declared fit by that authority for government service.
- (c) After retirement from service and was on the date of death in receipt of a pension, or compassionate allowance.

2. **Family Members:**

Family in relation to a government servant in the case of death of married CG person living behind wife or wives including judicially separated wife. In absence of wife, eldest eligible child is sanctioned family pension. Son/daughter including widowed/divorced daughter is eligible for family pension till he/she attains the age of 25 years or till he/she earning above Rs. 3500/- per month or (in the case of daughters only) till date of her marriage whichever is earliest. In case of minor child the pension will be sanctioned legal guardianship, certificate issued by court of law.

The childless widow of a deceased government employee should continue to be paid family pension even after her remarriage subject to the condition that the family pension shall cease once her independent income from all source becomes equal to or higher than the minimum prescribed family pension of the Central Government (i.e. Rs. 3500/- per month).

In case of unmarried CG personal where the deceased has left behind neither a widow nor a child than the family pension at normal rate is sanctioned to the parents provided they were wholly dependent on the CG person when he was alive and their earning is less than Rs. 3500/- per month. In case both father and mother are alive, pension is first sanctioned to the mother only.

3. The NOK of deceased government servant is entitled for following pensionery and other awards:

(a) **Higher rate of Family Pension:** The amount of family pension shall be determined as follows:-

- (i) **Enhanced Rate of Family Pension:** The enhanced rate of family pension is admissible to widow only, if the deceased government had rendered at least 7 years service. This rate is admissible for a period of 10 years from the date of death of government servant, without any upper age limit at 50% of emolument (last pay drawn).

In case of death after retirement – Payable for a period of seven years or upto the date on which he would have attained 64 years had he survived, whichever is less.

Fifty percent of 'pay' drawn at the time of retirement' or

the amount of pension authorized on retirement, whichever is less.

(ii) **Normal Rate of Family Pension:** The monthly family pension at normal rate is based on the pay drawn on the date of death or on the date of retirement, as the case may be, and is admissible at a uniform rate of 30% of last pay drawn, subject to a minimum of Rs. 3500/- per month till death or re-marriage whichever is earlier.

(b) **Death Gratuity:** Death Gratuity is admissible in the case of death while in service of an employee at the following rate:

Length of Service	Death Gratuity payable to family
Less than 1 years service	2 times of emoluments (Pay in band+GP+DA)
1 year or more but less than 5 years service	6 times of emoluments (Pay in band+GP+DA)
5 years or more but less than 20 years service	12 times of emoluments (Pay in band+GP+DA)
For more than 20 years service	Half of emoluments for every completed six monthly period of qualifying service subject to a maximum of 33 times of emoluments or Rs.10 lakh.

(c) **Death benefits from NGIS:** The NOK of deceased enrolled personnel is entitled to receive the insured amount of Rs.20 lakhs + survival benefits w.e.f 01 Apr 2010. The Secretary, NGIF, IHQ on receipt of claim from Buvik, will directly pay the amount to the NOK.

(d) **GPF and Benefits under Deposit Linked Insurance Scheme:** On death of a CG enrolled personnel whilst in service the person(s) eligible to receive the credit balance in the GP fund and will be sanctioned an additional amount equal to the average balance in the fund account of the deceased during the preceding three years, subject to the condition that the late enrolled personnel has put in a minimum of 5 years service at the time of death and the balance in the fund account should not have fallen below the following limits at any time during the preceding three years of death:

Sl.No.	Scale of Pay	Minimum monthly balance during the period
(a)	Rs. 12,000/- or more	Rs.25,000/-
(b)	Rs.9000 to Rs.11,999	Rs.15,000/-
(c)	Rs.3500 to Rs.8999	Rs. 10,000/-
(d)	Below Rs. 3500	Rs. 6,000/-

The additional amount will be equal to the average balance in the account during the period of 36 months preceding the month of death, subject to a maximum of Rs. 60,000/-. The maximum limit is to be applied after arriving at the average of 36 months and not at every stage.

(e) **IPA including leave encashment:** The individual pay account are finally closed by O/o PCDA(Navy), Mumbai along with encashment of balance of E/L and HPL restricted to 300 days leave(including both) on credit and the payable amount is being directly remitted to the individual's bank account by PCDA (N), Mumbai on settlement.

4. **Provisional Family Pension:** (Rules 80-A of CCS (Pension) Rules, 1972)

As the procedure of sanctioning family pension by Principal CDA (Pension), Allahabad takes at least 4-5 months, the widow of the deceased person is sanctioned provisional family pension at the rate of 50% of last emolument (i.e Pay in band+Grade Pay+DA) for a period of six months from the date of death to meet the day to day expenses(**This is applicable only to the widow of a Permanent CG enrolled personnel**). This amount is recoverable from the Death Gratuity/Family Pension on sanction of pensionary awards by O/o PCDA (Pension), Allahabad.

The amount claimed on completion of every month from the date of death from PCDA (Navy), Mumbai. On receipt of payment authority, amount remitted in the bank account of the widow through RTGS/NEFT by Bureau.

5. **Residuary Gratuity:** (Rule 50 (2) of CCS (Pension) Rules, 1972).

If a government servant, who has become eligible for a service gratuity or pension, dies within five years from the date of his retirement from service including compulsory retirement as a penalty and the sums actually received by him at the time of his death on account of such gratuity or pension including ad hoc increased, if any together with the retirement gratuity admissible and the commuted value of any portion of pension commuted by him are less than the amount equal to 12 times of his emoluments a residuary gratuity equal to the deficiency may be granted to his family.

6. **Following documents will be issued to widow/NOK:**

- (i) Certificate of Termination of Service of deceased EP.
- (ii) Widow with widow Identity Card.
- (iii) Pension Book.
- (iv) Copy of Pension Payment Order.
- (v) ECHS Smart Card
- (vi) Canteen Smart Card (Liquor/Grocery)
- (vii) Dependant card for their family issued by DHQ-2.

CALCULATION SHEET

Superannuation/Retiring/Pro-rata/Invalid/Compensation/Compulsory retirement Pension/ Compassionate Allowance/Retirement Gratuity/Family Pension

- 1.
- (a) Name : Late ABC Das, No. 00000-M
(b) Appointment held : PSE(ER)
(c) Office from which retired : ICGS Home
(d) Date of birth : 24 Apr 1964
(e) Date of appointment : 20 Oct 1983
(f) Date of Retirement : 02 Feb 2009
(g) Class of Pension : Family Pension
(h) Pension rules by which governed : CCS (Pension), Rules 1972

2.

Qualifying Service	From	To	Years	Months	Days
(a) Regular/Pmt service	20.10.1983	02.02.2009	25	03	14

3.

Less non-qualifying Service	From	To	Years	Months	Days
Under age enrolment	--	--	00	00	00

4.

Net qualifying service with weightage if any	25 Years 03 Months 14 Days
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5. **Emoluments for retirement Gratuity- Amount of last pay drawn:**

From	Pay in Band	Stg. Inc.	Rank Pay	Grade Pay	NPA	DA@ 22%	Total Emol.
02.02.2009	16790	--	--	4800	--	4750	26,340.00

6. **Emoluments for Family Pension – Amount Last pay drawn-**

Pay in Band	Stg. Inc.	Rank Pay	Grade Pay	NPA	Other	Total
16790	--	--	4800	--	--	21,590.00

7. Calculation of Family Pension under new family pension scheme, 1964 for joint notification:

- (i) Normal Rate of Family Pension:
$$\frac{21,590 \times 30}{100} = \text{Rs. } 6477/-$$

Note – Minimum family pension Rs. 3500/- per month w.e.f. 01 Jan 2006.

- (ii) **Enhanced Rate of Family Pension:** Where Government servant dies while in service having rendered not less than 07 years “continuous service”.

- (a) In cases where compensation is not admissible under WC Act- 1923.
- (i) 50% of last emoluments ie. **Rs. 21590/-** = **Rs. 10,795/-** or
- (ii) Double of the normal rate of family pension whichever is less: -NA-
- (b) In case where compensation is admissible under WC Act-1923. –NA-

Contd...2/-

Duration of enhanced rate of family pension: Enhanced rate of family pension under Rule 54(3) (a) (i) will be payable to the family of a Government servant Who dies in service from the date of death of the Government servant for a period of 10 years, without any upper age limit..

8. **Calculation of Death Gratuity:**

$$\frac{26340 \times 51}{2} = \text{Rs. } 6,71,670/-$$

(i)	Less than 1 years of Q.S	2 times of emoluments (pay in band+GP+DA)
(ii)	One year or more but less than 5 years	6 times of emoluments (pay in band+GP+DA)
(iii)	Five years or more but less than 20 years	12 times of emoluments (pay in band+GP=DA)
(iv)	Twenty years or more	Half of the emoluments for every completed six monthly period of qualifying service subject to a maximum of 33 times of emoluments or Rs.10 lakh, whichever is less.

Date :-

Staff Officer (Release Center)
for Officer-in-Charge

COUNTERSIGNED

Sr. AO (Navy)

1. **Procedure when the individual dies in service:**

(a) In the event of unforeseen death of an individual the NOK is required to fill up pension, gratuity, GPF and Blank pre-receipt vouchers etc forms which will be sent to NOK by a representative of CG service through Bureau of Naviks.

(b) The NOK should open a single bank account by informing the bank that this account is required for pension purpose (The representative will give the bank details to NOK in which the pension account can be opened).

(c) On receipt of duly completed forms by NOK family pension claim will be prepared and forwarded to PCDA (P), Allahabad through PCDA(N), Mumbai for issue of pension payment order.

(d) The office of Principal CDA (Pension), Allahabad will send pension payment order along with pension book to Bureau of Naviks, who further forwards the same to NOK bankers for releasing payments. The NOK is also given a copy of pension payment order & pension certificate.

2. **Action to be taken when the individual dies after retirement:**

Pension Payment Order issued to the CG pensioners on retirement has an endorsement regarding family pension admissible to the wife in case of his death. In such cases, the widow has only to intimate the death of her husband to Pension Disbursing Authority (i.e. from where her husband was drawing pension) and Bureau of Naviks with a copy of death certificate. The family pension will start with immediate effect.

Note: The pensioners are required to inform Officer-in-Charge, Bureau of Naviks, Mumbai in case of any change in their residence address and also educate their family members on the above subject.

3. **Endorsement of family pension entitlement of post-retiral spouses in the PPO:**
(GID (16) of Rule 54 of CCS (Pension) Rules, 1972)

When a pensioner married or remarried after retirement he shall intimate the event to The Officer-in-Charge, Bureau of Naviks. He shall also furnish, along with his application, an attested copy of the marriage certificate from Registrar/Gram Panchayat/District Magistrate in respect of his post retirement marriage. The pension papers alongwith nomination forms will be forwarded by the Officer-in-Charge, Bureau of Naviks for completion and the case will be further processed with O/o PCDA(Pension), Allahabad for endorsement of family pension and issue of corrigendum Pension Payment Order.

4. **Payment of retirement gratuity and family pension to the family, in case an official's whereabouts are not known:** [GID (9) of Rule of 54 of CCS (Pension) Rules, 1972]

(a) When an employee disappears leaving his family (except on desertion), the family can be paid all benefits as a regular employee's death while in service after a mandatory period of one. DCRG will also be payable to the families, but not exceeding the amount which would have been payable as retirement gratuity if the person had retired. The difference between retirement gratuity and death gratuity shall be, subsequently payable after the death is conclusively established or on the expiry of seven years period from the death of missing. If family pension of enhanced rate is sought to be sanctioned by the widow, she will have to raise express presumption of death of her husband under section 107 and 108 of Indian Evidence Act, 1872 and follow the prescribed procedure in this regard, action in regard to which can be initiated only after a laps of seven years from the FIR's date.

(b) **The above benefits may be sanctioned after following formalities:**

(i) The family must lodge a report with the concerned Police Station and obtain a report that the employee has not been traced after all efforts had been made by the police.

(ii) An Indemnity Bond as per appendix 'A' should be taken from the nominee/dependants of the employee that all payment will be adjusted against the payment due to the employee in case he appears on the scene and makes any claim.

5. **Payment of retirement gratuity and family pension to the family, in case an official's/pensioner's whereabouts are not known:** [GID (12) of Rule 54 of CCS(Pension) Rules, 1972]

(a) When a pensioner disappear leaving his family, the family can be paid family pension at the rate indicated in the PPO after a mandatory period of one year. The death gratuity will also be payable to the families, but not exceeding the amount which would have been payable as retirement gratuity if the person had retired. The difference between retirement gratuity and death gratuity shall be subsequently, payable after the death is conclusively established or on the expiry of seven years period from the date of missing after presumption of death under section 107 and 108 of Indian Evidence Act, 1872 and follow the prescribed procedure in this regard, action in regard to which can be initiated only after a laps of seven years from the FIR's date.

(b) **The above death benefits may be sanctioned after following formalities:**

(i) The family must lodge a report with the concerned Police Station and obtain a report than the employee has not been traced after all efforts had been made by the police.

(ii) An Indemnity Bond as per appendix 'B' should be taken from the nominee/dependants of the employee that all payments will be adjusted against the payments due to the employee in case he appears on the scene and makes any claim.

**EX-GRATIA LUMP-SUM COMPENSATION TO FAMILIES OF
CG EMPLOYEES WHO DIE IN HARNESS**

1. Coast Guard personnel who die in harness in the performance of their bona-fide official duties under various circumstances, their family shall be paid the following ex-gratia lump-sum compensation:-

(a)	Death occurring due to accidents in the course of performance of duties.	Rs. 10.00 lakh
(b)	Death occurring in the course of performance of duties attributable to acts of violence by terrorists, anti-social elements, etc.	Rs. 10.00 lakh
(c)	Death occurring: (i) enemy action in international war or border skirmishes and (ii) action against militants, terrorists, extremists etc.	Rs. 15.00 lakh
(d)	Death occurring while in duty in the specified high altitude, inaccessible border posts, etc on account of natural disasters, extreme weather conditions	Rs. 15.00 lakh

2. The compensation is intended to provide an additional insurance and security to employees, who are required to function under trying circumstances and are exposed to different kinds of risks in the performance of their duties.

3. Conditions governing payment of lump-sum compensation:

The death of the employee concerned should have occurred in the actual performance of bona-fide duties. In other words, a causal connection should be established between the occurrence of death and government servant.

Authority:- Para 11 of Department of Pension & PW F.No. 38/37/08-P&PW(A) dated 02 Sep 2008.

CLAIM TO DEATH GRATUITY SHARE

Statement of the highest ranking eligible member of the family of the deceased :-

O.NO. _____ Rank _____ Name _____

Date of death of the deceased : _____

1. Name of highest eligible member : _____

2. Relationship with deceased : _____

3. Date of birth : _____

4. (a) Whether unmarried/married/widow
(if the person is daughter/step daughter, sister/stepsister). _____

(b) If answer of (a) above is married
widow, date of marriage/widowhood. _____

5. Name, age, relationship etc. of other members of the family of the deceased eligible for DCRG (Please complete the following statement.)

Sl.No.	Name	Relation Ship with the Deceased	Date of Birth/Age	In the case of daughters/sisters whether Married or widow

Smt./Shri _____

Place:- _____.

Signature/Thumb Impression of the
Claimant (If thumb impression Rt.
Hand Thumb in case of female).

Date:- _____.

6. **Attestation** :- Certified that to the best of my knowledge and belief the particulars given are correct.

Signature :- _____ (With rubber seal)

Contd...2/-

7. **Witness by :-**

	<u>Name</u>	<u>Address</u>	<u>Signature</u>
(i)	_____	_____ _____	_____
(ii)	_____	_____ _____	_____

COUNTERSIGNED

Bureau of Naviks
Cheetah Camp
Mankhurd
Mumbai – 400 088

Staff Officer (Release Center)
for Officer-In-Charge

Date: _____

FORM – 14(See Rules 77(3) and 81(2))
FORM OF APPLICATION FOR THE GRANT OF FAMILY PENSION
1964, ON THE DEATH OF A GOVERNMENT SERVANT

1. Name of the Applicant :-
- i) Widow/Mother :- _____
- ii) Guardian if the deceased person is survived by child or children
2. Name and age of surviving widow/widower and children of the deceased Government servant /pensioner :-

Sl.No.	Name	Relationship with Deceased person	Date of Birth
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3. Name and No. of the PPO of the deceased Pensioner - _____
4. Date of death of the Govt Servant/Pensioner - _____
5. Office/Department/Ministry in which the Govt Servant/Pensioner served last - _____
6. If the applicant is guardian, his date of birth and relationship with the deceased Govt Servant/Pensioner - _____
- 6A. If the applicant is a widow/widower the amount of Service pension which she/he may be in receipt on The date of the death of the husband/wife - _____
7. Full address of the applicant - _____

8. Place of payment of pension and Gratuity (Bank Name, Address and Account No.) _____

Contd...2/-

9. **Enclosures :**

- i) Two specimen signature of the applicant duly attested.
- ii) Two copies of pass port size photograph of the applicant duly attested.
- iii) Two slips each bearing left/right hand thumb and finger impressions of the applicant duly attested.
- iv) Descriptive Roll of the applicant, duly attested indicating (a) height (b) personal marks, if any, on the hand, face etc. (Specify a few conspicuous marks, not less than two, if possible)
- v) Certificate (s) or age in original with two attested copies) showing the dates of birth of the children. The certificate should be from the Municipal Authorities or from the local panchayat or from the head of a recognized school of the child is studying in such school. (This information should be furnished in respect of such child or children the particulars of whose date of birth are not available with the Head of Office.)

10. Indicate whether family pension is admissible from any other source Military or State Government and /or a public sector undertaking/autonomous body/local fund under the Central or State Government.

11. Signature or left/right hand thumb-impression of applicant.

i) _____ ii) _____ iii) _____

Name & Signature of Guardian _____

12. **Attested by (With rubber seal)**

13. **Witnesses :-**

	<u>Name</u>	<u>Full Address</u>	<u>Signature</u>
i)	_____	_____	_____

ii)	_____	_____	_____

Note : Attestation should be done by two gazetted Government servants or two or more persons of respectability in the town/village or Pargana in which the applicant resides.

In the case of re-marriage of the widow while applying for family pension on behalf of the minor child the widow should furnish (i) the date of her re-marriage (ii) Name of treasury/Sub treasury at which payment is desired and (iii) her full address in the application for family pension. It is not necessary to furnish a fresh application nor the documents as they are already available with the pension papers on which family pension was originally admitted to her.

COUNTERSIGNED

Bureau of Naviks
Cheetah Camp
Mankhurd
Mumbai – 400 088
Date: _____

Staff Officer (Release Center)
for Officer-In-Charge

CERTIFICATE GIVEN BY WIDOW

Certified that I, _____ am the only wife of Late Name _____ Rank _____ No. _____, of Indian Coast Guard, who is not survived either by any other widow (including a widow, who has been judicially separated from my husband) or by any minor child from other wife.

2. It is further certified that the details of my handicapped children are as under:

Sl.No.	Name	Age	Relationship	Nature of Disability
(copy of relevant medical documents be enclosed)				

Date _____

Signature of the widow

Address: _____

Attested

(Signature with rubber seal)

COUNTERSIGNED

Bureau of Naviks
Cheetah Camp
Mankhurd
Mumbai – 400 088

Staff Officer (Release Center)
for Officer-In-Charge

Date: _____

LIST OF AUTHORISED BANKS FOR PENSION
DISTT-

Sir/Madam,

Please open your pension account in one of the following banks, which ever is nearest to your home/residence. Intimate the Bank officer that this account will be operated for pension purpose. This pension account should not be the same account by which you are drawing military pension.

(a)	Bank of India	(v)	Dena Bank
(b)	Punjab National Bank	(w)	Indian Overseas Bank
(c)	State Bank of India	(x)	Bank of Maharashtra
(d)	Canara Bank	(y)	Indian Bank
(e)	Punjab & Sind Bank	(z)	State Bank of Mysore
(f)	Central Bank of India	(aa)	State Bank of Indore
(g)	Syndicate Bank	(ab)	State Bank of Saurashtra
(h)	Bank of Baroda	(ac)	United Bank of India
(j)	Allahabad Bank	(ad)	ICICI Ltd Bank
(k)	Union Bank of India	(ae)	HDFC Bank
(l)	State Bank of Travancore	(af)	IDBI BANK
(n)	State Bank of Patiala	(ag)	UTI Bank
(p)	Oriental Bank of Commerce		
(q)	UCO Bank		
(r)	Corporation Bank		
(s)	Andhra Bank		
(t)	Vijaya Bank		
(u)	State Bank of Bikaner & Jaipur		

Pension Section-in-Charge

FORM-12
(See Rule 77 (2))
FORM OF APPLICATION FOR THE GRANT OF DEATH
GRATUITY ON THE DEATH OF A GOVERNMENT SERVANT

(To be filled in separately by each claimant and in case the claimant is minor, the Form should be filled in by the guardian on his/her behalf. Where there are more than one minor, the guardian should claim gratuity in one Form on their behalf)

1. i) Name of the claimant in case :
he is not minor.

(ii) Date of birth of the claimant :
2. (i) Name of the guardian in case the :
claimants are minor

(ii) Date of Birth of guardian :
3. (i) Name of the deceased Government :
servant in respect of whom gratuity
is being claimed

(ii) Date of death of Government :
servant.

(iii) Office/Department/Ministry :
in which the deceased served
last.
4. Relationship of the claimant/guardian
with the deceased Government servant :
5. Full postal address of the claimants :
/guardian.
6. (i) Whether gratuity is claimed by the guardian on behalf of minor, the names of the
minors, their ages, relationship with the deceased Government servant etc.

Name	Age	Relationship with The deceased Govt servant	Postal Address
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(ii) Relationship of the guardian with minor.

Contd...2/-

7. Place of payment of Pension and Gratuity (Treasury, Sub-Treasury, Public Sector Bank, Branch, or The Pay and Accounts Office).

Name & Signature of Guardian_____

Signature /Thumb impression of the claimant

8. Two specimen signature or left hand thumb and finger impressions of the claimant/guardian duly attested

(To be furnished in a separate sheet)

9. **Attested By (With rubber seal):-** _____

10. Witness:-	Name	Full Address	Signature
(i)	_____	_____	_____
(ii)	_____	_____	_____

1. To be furnished in case the applicant is not literate enough to sign name.

2. Attestation should be done by two gazetted Government servants or two or more persons of respectability in the town , village or Paragon in which the applicant resides.

COUNTERSIGNED

Bureau of Naviks
Cheetah Camp
Mankhurd
Mumbai –400 088

Staff Officer (Release Center)
for Officer-in-Charge

Date: _____

PLACE OF PAYMENT FOR PENSION

I, Shri/Smt _____
_____ would like to draw Pension, Death
Gratuity, retirement gratuity from the under mentioned bank :-

(1) **Paying Branch**

(a) Name of Bank with branch _____
code number and full postal _____
address of bank with PIN. _____

(b) Account No. _____
(for Pension purpose)

(c) Ledger No. _____

(2) The link branch of the above bank is as under :-

(To be Completed by _____
Bureau of Naviks) _____

Signature _____
Name : Smt _____
Address _____

COUNTERSIGNED

Bureau of Naviks
Cheetah Camp
Mankhurd, Mumbai

Staff Officer (Release Center)
for Officer-in-Charge

Date: _____

SPECIMEN SIGNATURES LEFT /RIGHT HAND THUMB AND FINGERS IMPRESSION AND PHOTOGRAPH OF SHRI/SMT D/o Late

a) Specimen Signature :

b) **LEFT/RIGHT** Hand thumb and fingers impression:

Thumb

Fore finger

Middle Finger

Ring finger

Little finger

THE SPECIMEN SIGNATURES, LEFT/RIGHT HAND THUMB AND FINGERS IMPRESSION OF ABOVE INDIVIDUAL ARE ATTESTED.



Attested By

Signature (Affix Rubber Seal)

COUNTERSIGNED

Bureau of Naviks
Cheetah Camp
Mankhurd
Mumbai – 400 088

Staff Officer (Pension)
for Officer-in-Charge

Date : _____

PARTICULARS OF HEIGHT AND PERSONAL IDENTIFICATION MARKS OF
Shri/Smt **W/F/M/o Late**

- 1) Height : _____
- 2) Identification Marks :- (as visible on upper parts of body)
 - a) _____
 - b) _____
- 3) Date of Birth : _____

Claimant's Signature _____

ATTESTED

Signature
(Affix Rubber Seal)

COUNTERSIGNED

Bureau of Naviks
Cheetah Camp
Mankhurd
Mumbai – 400 088

Staff Officer (Release Center)
for Officer-In-Charge

Date: _____

CONTINGENT BILL FOR PAYMENT OF PROVISIONAL FAMILY PENSION

Name _____ Rank _____ No. _____

Officer-in-Charge , Bureau of Naviks , Cheetah Camp, Mankhurd, Mumbai (Head of the office) has sanctioned provisionally advance to me the sum mentioned below on account of my family pension. I hereby acknowledge that in accepting that advance. I fully understand that my family pension is subject to revision on completion of necessary formal inquiries and I promise to raise no objection to such revision on the ground that the provisional family pension now paid to me exceeds the family pension to which I may eventually found entitled. I further promise to repay any amount advance to me in excess to the family pension to which I may eventually found entitled.

Signature _____
Smt _____
W/O Late _____
Address _____

<u>Witness: -</u>	Name	Address	Signature
(i)	_____	_____ _____ _____	_____
(ii)	_____	_____ _____ _____	_____

II

Received a sum of Rs _____ (in figure) (Rupees _____
_____} on account of provisional family pension as per
details given below :-

(i) Provisionally family pension from _____ to _____ Rs. _____ (Rupees
_____ only)

Attested

Signature of claimant _____ Staff Officer (Release)
(Signature with Rubber seal) (Affix Revenue Stamp on original contingent bill) for Officer-in-Charge

III

Checked and passed for payment of Rs. _____ (Rupees _____
_____ only) as per details mentioned above.

Sr. Accounts Officer
PCDA (Navy) Mumbai

MARITAL/INCOME CERTIFICATE

It is certified that:

- (a) my son Name _____ Rank _____
No. _____ was not married for life and has neither left a widow nor the children behind.

- (b) My husband is employed in _____ at (office address) _____
_____ and his income from all sources is Rs. _____ per month.

- (c) My income from all sources (including my husband's income) is Rs. _____.

Signature _____

Smt. _____

W/M/o _____

Address _____

Date: _____

ATTESTED

(Signature with rubber seal)

COUNTERSIGNED

Bureau of Naviks
Cheetah Camp
Mankhurd
Mumbai-400 088

Staff Officer (Release Center)
for Officer-in-Charge

Date : _____

Note: This form is to be completed by parents of unmarried late EP.

DECLARATION OF EMPLOYMENT AND INCOME

(To be completed by the father of late _____)

It is certified that I, Shri _____ Father of late _____ is employed in _____ w.e.f. _____ or retired from _____ (Company/Office) my company/office address is _____ and the details of my monthly salary/pension is as follows :

(To be completed by the employer)

(Details of Basic Pay/ Pension and other allowances (copy of Salary slip/Pension order be enclosed)

- (a)
- (b)
- (c)
- (d)

Signature _____

Shri: _____

F/o _____

Pmt Address _____

Date: _____

||
(VERIFIED BY HOD OF EMPLOYER)

(Signature with rubber seal)

(Office Seal)

Note: This form is to be completed by parents of unmarried late EP.

**Procedure for claiming Extra Ordinary Family Pension under CCS (EOP) Rules:
Rule 13 (4) of CCS (EOP), Rules, Appx.3**

When a claim for any extra ordinary family pension arises, the Head of Office or the department in which the deceased was employed will forward the claim through usual channel to the government of India with the following documents, ie. From PCDA (P), Allahabad, through PCDA (Navy), Mumbai after notification of Family Pension formal circumstances.

- (a) A full statement of circumstances in which the injury was received, the disease was contracted.
- (b) The application for family pension in form 'B'
- (c) In the case of an injury of government servant or one who has contracted disease, a medical report i.e. "Fatal Document" i.e. Medical Proceedings be enclosed along with the claim and BOI proceedings, if BOI convened.
- (d) A report of the Account Officer concerned as to whether an award is admissible under the rules and, if so of what amount.

On submission of the claim, PCDA (Pension), Allahabad, if accepted, audit report will be issue to obtain sanction of GOI, for further issuance of Pension Payment Order notifying amount of enhanced rate of family pension.

"Note": In case of Defence civilian, Fatal documents are prepared in the prescribed forms in CCS (Pension) Rules, compilation book. However, Government of India, Min. of Defence vide letter No. PN/0101/3/963/DO(T)/D(N-II) dated 09 Jul 1999 has approved that "Military Hospital/Medical Boards will continue to use the AFMS forms for grant of various types of pension to Coast Guard Uniformed personnel and these may be accepted by the PCDA's concerned in partial modification of the requirement of relevant format prescribed under the CCS (EOP), Rules".

Following form 'B' in triplicate in addition to all the forms on normal death is mandatory.

FORM - B

FORM OF APPLICATION FOR FAMILY PENSION (UNDER EOP RULES)

Application for Extraordinary pension for the family of the late _____
_____ killed or died of Injury/Disease claimed as being
attributable to Government Service.

I. Information regarding the claimant

1. Name of the applicant and address: : _____
: _____
: _____
: _____
: _____
2. Age and Date of Birth : _____
3. Height : _____
4. Identification Marks : _____
: _____
5. Present occupation and pecuniary circumstances : _____
: _____
6. Relationship with deceased : _____

II. Information regarding the deceased

7. (a) Full Name : _____
(b) Rank & No. : _____
(c) Father's Name and Full address : _____
: _____
: _____
: _____
8. Last employment with full address of the Establishment : _____
: _____
- 9 (a). Date of entry into service : _____
(b) Date of Death : _____
(c) Period not counted for QS. : _____
(d) Net QS for Pension : _____
10. Pay at the time of Death : _____
11. Date of Birth : _____

- 12. Age at the time of Death : _____
- 13. Nature of Injury/Disease : _____
Causing death as per Medical Documents : _____

III Other Information

- 14. Whether nomination made for
 - (a) Death Gratuity : _____
 - (b) Family Pension : _____
- 15. (a) Amount of Pension claimed : _____
(b) Amount of Death Gratuity claimed : _____
- 16. Place of Payment & A/C No. : _____
: _____
: _____
: _____
- 17. Date from which benefits claimed: _____
- 18. Other relevant information : _____

IV. Surviving Kindered of the deceased

	<u>Relation</u>	<u>Name</u>	<u>Date of Birth</u>	<u>Occupation</u>
Widow	_____	_____	_____	_____
Son	_____	_____	_____	_____
Daughter	_____	_____	_____	_____
Father	_____	_____	_____	_____
Mother	_____	_____	_____	_____
Brother	_____	_____	_____	_____
Sister	_____	_____	_____	_____

Date:

Signature of claimant

Head of office signature
(BUVIK)

FORM - B -

FORM OF APPLICATION FOR FAMILY PENSION

Para I (5) Present Occupation :
and pecuniary circumstances :

Due to sudden demise of my husband _____,
I, _____ with _____ children left with no money to support my daily need
and children's education.

Attestation

Signature of claimant _____

Signature with rubber seal

||

COUNTERSIGNED

Bureau of Naviks
Cheetah Camp
Mankhurd
Mumbai -400 088

Staff Officer (Release Center)
for Officer-in-Charge

Date: _____