



**FLOW CHART:
PROCESSING OF TERMINAL BENEFITS
ON DEATH CASES**

ON RECEIPT OF INFORMATION FROM UNIT, ACTION INITIATED
IAW ART 1131 TO 1133 OF BUVIK MANUAL 2008.



DISCHARGE GENFORM SAUGHT FROM LAST UNIT AND DOD ISSUED.



ON REPORT OF REP AT BUREAU, BLANK FORMS FOR SETTLEMENT OF GPF/ IPA
INCLUDING LEAVE ENCASHMENT/ DLIS (IF ENTITLED)/NGIS ACCOUNTS ARE
HANDLED OVER FOR COMPLETION BY NOK WITH AN INSTRUCTION TO
RETURN THE SAME ON PRIORITY.



UNITS REQUESTED TO FORWARD DOCUMENTS AS PER ART 1132 OF
BUVIK MANUAL 2008 TO JD (NGIF) FOR RELEASING OF NGIS CLAIM TO NOK.



FORWARD DULY VERIFIED SB, ALONGWITH LEAVE ENCASHMENT
TO NLAO(C) FOR AUDIT/COUNTERSIGN FORMALITIES



NGIS SUBSCRIPTION DETAILS, OBTAINED FROM PCDA(NAVY), WILL BE
PROCESSED ALONG WITH PENSION DOCUMENTS.



SUBMIT GPF / DLIS CLAIMS TO PCDA (N) FOR
FINALISATION OF GPF / DLIS ACCOUNTS.



ON RECEIPT OF AUDITED SB FROM NLAO (C), CASE FOR
FINALISATION OF IPA INCLUDING LEAVE ENCASHMENT,
TO PCDA (N) WITH ALL RELEVANT DOCUMENTS.



LIAISON WITH PCDA (NAVY) FOR EARLY SETTLEMENT OF CLAIMS.
ON SETTLEMENT, AMOUNT CREDITED INTO THE INDIVIDUAL'S
BANK ACCOUNT DIRECTLY BY PCDA(NAVY). SUBSEQUENTLY,
ON RECEIPT OF STATEMENT FROM PCDA(NAVY), A COPY OF THE
SAME IS FORWARDED TO INDIVIDUAL FOR INFORMATION.

Note: for death cases, post death benefit from NGIS, will be paid to NOK directly by Secretary (NGIF).