



**FLOW CHART:
PROCESSING OF TERMINAL BENEFITS
ON MEDICAL INVALIDATION**

ON RECEIPT OF APPROVAL FROM CGHQ, INTIMATE CONCERNED UNIT /SHIP ABOUT DISCHARGE APPROVAL ALONG WITH INSTRUCTIONS TO BE FOLLOWED BY THE UNIT/SHIP



DISCHARGE EP LOCALLY WITHIN 21 DAYS FROM THE DATE OF APPROVAL. UNITS REQUESTED TO DEPUTE A SUITABLE REP FOR COLLECTION OF RELEASE/PENSION FORMS FOR COMPLETION BY INDIVIDUAL. ON COMPLETION, RETURNING THE SAME AT BUREAU. DEFICIENCY, IF ANY, WILL BE INTIMATED TO PARENT UNIT



DOD ISSUED IAW THE DISCHARGE GENFORM.



FORWARD DULY VERIFIED SB, ALONGWITH LEAVE ENCASHMENT TO NLAO(C) FOR AUDIT/COUNTERSIGN FORMALITIES



NGIS SUBSCRIPTION DETAILS, OBTAINED FROM PCDA(NAVY), WILL BE PROCESSED ALONG WITH PENSION DOCUMENTS.



FORWARD GPF CLAIM TO PCDA (N) FOR FINALISATION OF GPF ACCOUNT



ON RECEIPT OF AUDITED SB FROM NLAO (C), CASE FOR FINALISATION OF IPA INCLUDING LEAVE ENCASHMENT, TO PCDA (N) WITH ALL RELEVANT DOCUMENTS.



LIAISON WITH PCDA (NAVY) FOR EARLY SETTLEMENT OF CLAIMS. ON SETTLEMENT, AMOUNT CREDITED INTO THE INDIVIDUAL'S BANK ACCOUNT DIRECTLY BY PCDA(NAVY). SUBSEQUENTLY, ON RECEIPT OF STATEMENT FROM PCDA(NAVY), A COPY OF THE SAME IS FORWARDED TO INDIVIDUAL FOR INFORMATION.



IN SOME CASES, PAYMENT AUTHORITY, RECEIVED BY BUREAU IN RESPECT OF THE RETIRED EP, IS ENCASHED IN BUREAU'S IMPREST AND A SEPARATE CHEQUE/DD IS ISSUED TO INDIVIDUAL.