



FLOW CHART: PROCESSING OF TERMINAL BENEFITS ON SUPERANNUATION

BLANK GPF FORMS BEING SENT BY BUREAU TO THE ELIGIBLE
PERSONNEL FOR COMPLETION PRIOR TO
03-04 MONTHS OF RETIREMENT



CLAIM PREPARED AND SUBMITTED TO PCDA (N) FOR FINAL SETTLEMENT
OF GPF ACCOUNT ON RECEIPT OF DULY COMPLETED GPF FORMS
ALONG WITH ORIGINAL GPF STATEMENT



ON REPORT FOR RELEASE FORMALITIES AT BUREAU, THE REMAINING
FORMS AND PRE-RECEIPTED VOUCHERS ARE COLLECTED



ON RELEASE, DOD IS PUBLISHED IAW THE RELEASE GENFORM.



FINAL AMOUNT IN ACCOUNT OF GPF AS FINALISED BY PCDA (N),
IS PAID TO THE INDIVIDUAL'S ACCOUNT DIRECTLY BY PCDA(NAVY)



FORWARD DULY VERIFIED SB, ALONGWITH LEAVE ENCASHMENT
TO NLAO(C) FOR AUDIT/COUNTERSIGN FORMALITIES



NGIS SUBSCRIPTION DETAILS, OBTAINED FROM PCDA (NAVY), WILL BE
FORWARDED TO SECRETARY (NGIS) FOR FINALISATION OF ACCOUNT AND
FINALISED AMOUNT WILL BE FORWARDED BY BUREAU BY CHEQUE/DD ON
RECEIPT OF THE SAME FROM NGIS.



ON RECEIPT OF AUDITED SB FROM NLAO (C), CASE FOR
FINALISATION OF IPA INCLUDING LEAVE ENCASHMENT,
TO PCDA (N) WITH ALL RELEVANT DOCUMENTS.



LIAISON WITH PCDA (NAVY) FOR EARLY SETTLEMENT OF CLAIMS.
ON SETTLEMENT, AMOUNT CREDITED INTO THE INDIVIDUAL'S
BANK ACCOUNT DIRECTLY BY PCDA(NAVY). SUBSEQUENTLY,
ON RECEIPT OF STATEMENT FROM PCDA(NAVY), A COPY OF THE
SAME IS FORWARDED TO INDIVIDUAL FOR INFORMATION.